

ALL SAINTS' CHURCH, PARK ROAD,
PETERBOROUGH

ALL SAINTS' PAROCHIAL CHURCH COUNCIL
ANNUAL REPORT

1st JANUARY 2018- 31st DECEMBER 2018

Photograph of Church

ANNUAL MEETING OF PARISHIONERS

&

ANNUAL PAROCHIAL CHURCH MEETING

TO BE HELD ON SUNDAY 7th APRIL 2019

AT 6.30pm IN THE CHURCH HALL

ALL SAINTS' PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT :- 1st JANUARY 2018 – 31st DECEMBER 2018

LEGAL & ADMINISTRATIVE INFORMATION

Name:-

Parochial Church Council of All Saints' Peterborough

Location:- All Saints' Church is located on Park Road, approximately mile from Peterborough City Centre, near to the Town Park.

Address for Correspondence:-

The Reverend Greg Roberts, The Vicarage, 208 Park Road, Peterborough. PE1 2UJ.

E Mail :-TheRevdGregRoberts@Outlook.com

Church Website:- www.allsaintspeterborough.org.uk

PCC MEMBERS

Members who served during the year were as follows:-

Father G Roberts (Chairman, Ex Officio)	Father Jun Kim (Curate, Ex Officio)	
Mr C Richards (Churchwarden, Ex Officio)	Mrs D Wellham (Churchwarden, Ex Officio)	
Mr R Raven (Deanery Synod Representative, Ex Officio)		
Mr R Taylor (Deanery Synod Representative, Ex Officio)		
Mr D Turnock (Deanery Synod Representative, Ex Officio)		
Mrs I Bird (Treasurer)	Mrs E Crowson (Secretary)	Mr C Steward
Mr James Barber	Mrs A Raven	Mrs L Steward
Mr D Dickinson	Mrs L Nightingale	
Mrs S Jackson	Mr M Peters	

Honorary Recorder:-

Mr C Richards

Independent Examiner:-

Mrs Sarah A Smith BSc (HONS) FCCA FCIE, Chartered Certified Accountant

TSA (Oakham) Ltd, 8 Main Street, Cold Overton, Oakham, LE15 7QA

BANKERS:-

National Westminster Bank	TSB
PO BOX 15	30-31 Long Causeway
Cathedral Square	Peterborough
Peterborough	PE1 1XP
PE1 1HW	

AIMS AND ORGANISATION

The PCC's functions include co-operation with the Incumbent in promoting in the Parish the whole Mission of the Church, pastoral, evangelistic, ecumenical. (from the Synodical Government Measure, 1969).

The PCC also represents those who, although living outside the Parish, choose to be associated with the worship and witness of this Church.

The method of appointment of PCC members is set out in the Church Representation Rules. PCC are responsible for making decisions on all matters of general concern & important to the Parish including deciding how the Funds of the Parish are to be spent. The PCC may Co-opt non Council Members onto PCC & Sub Committees during the course of the year but Co-options are subject to approval by PCC at their next Meeting.

The PCC meets six times a year. Between these meetings, business is transacted by the 'Standing Committee' which meets as necessary. Given its wider responsibilities the PCC have formed & agreed a number of Sub Committees, each dealing with a particular aspect of Parish Life. These are Music, Stewardship, Hall/Events & Building/Fabric Committees dealing with all matters to do with the Church & Hall. All Sub Committees meet regularly throughout the year & report to the PCC.

At the Annual PCC Meeting on Sunday April 22nd 2018 there were 123 on the Electoral Roll.

The Definition of the Fabric of the Church:- The 'Fabric' of the Church is defined as everything that lies within the boundary of the Church grounds, including the soil on which the Buildings stand'.

The Log Book and Inventory are open for inspection

Safeguarding:- With reference to the Church Representation Rules, All Saints' Church can state that we are working very hard to operate a robust policy & therefore have due regard to the 'House of Bishop's Guidance on Safeguarding Children & Vulnerable Adults (Section 5 of the Safeguarding & Clergy Disciple Measure 2016). Our Church has appointed a Parish Safeguarding Officer & Deputy, appropriate DBS Checks are carried out, appropriate Record kept & the Safeguarding Policy & Images Policy are reviewed Annually, Safeguarding is on every scheduled PCC Meeting as an Agenda item & an Update Report is received by PCC. We have taken part and submitted the Annual Safeguarding Audit and made the appropriate action plans.

Training and further DBS checks of helpers and PCC members are in hand & ongoing. {Refer to 2018 Safeguarding Report from the Parish Safeguarding Officer}.

As PCC Secretary, I thought it would be useful to write a general Overview of what happens at PCC Meetings, what has been discussed, approved during 2018 & a generally give a precis review of what has been happening within our Church family during the course of the Year. More detail will be included in the other Reports & Father Greg Roberts' Vicar's Report of 2018 which he will give at the APCM on 07/04/2019.

PCC Meetings:- The Role of the PCC is to provide an official, partly elected team that shares leadership responsibility with its Incumbent. Copies of Financial Reports, Sub Committee Minutes or Update Reports plus other relevant documentation are sent out with the Agenda allowing time for each member to read, prepare & pray about what we are to focus, discuss, & decide on during our Meetings. The PCC Agenda always begins with the following quote which reminds us of our important elected Role, in being the leading force in driving the Church forward, thus enabling 'Growth':-

"The Parish Priest & the PCC-Why are we Here?

The Parish Priest is to preach the Word of God, to Administer the Sacraments & to conduct Christian Worship in the Parish Churches..... and to give (himself) to Pastoral & Evangelical Workfor the advancement of Christ's Kingdom. (from Father Greg's Licence from the Bishop of Peterborough).

The PCC's functions include co-operation with the Incumbent in promoting in the parish the whole Mission of the Church, pastoral, evangelistic, ecumenical. (from the Synodical Government Measure, 1969).

Mission is not an optional extra for those who like that kind of thing. Mission is part & parcel of the work of every PCC, and it is clearly written in the Constitution of the PCC..... "Serving on the PCC is a Call from God not just to co-operate with the Priest, but to co-operate with the Lord Jesus Christ himself." (John Pritchard, an ABC for the PCC, 2003 Edition, Page 140)."

Standing Committee This is the only Committee required by Law. The Church Representation Rules states as follows:- “The Standing Committee shall have power to transact the business of the Council between PCC meetings, subject to any directions given by the Council. The Standing Committee’s Role is therefore subservient to the PCC.” The members during 2018 were:- Vicar, Churchwardens, Treasurer, Verger & PCC Secretary.

Fabric & Building Committee was formed during 2018 & it oversees repairs to and maintenance of the Church & Hall Buildings, excluding the Vicarage which is in the care of the Diocese. This Committee reports to PCC at each Meeting with recommendations & requirements for the works to the Fabric of the Church, Hall & Site in order to maintain them in good repair & initiates & manages projects for new work to the Building Fabric, as requested by Incumbent & PCC. They also they carry out recommendations contained in the Quinquennial Surveys. (Please refer to the detailed 2018 Annual Report of the Building & Fabric Committee).

Stewardship Committee’s purpose is to develop aims & initiatives to meet the financial needs of our Church & to determine the overall need within the Church for a volunteer ministry to meet the tasks, needs & visions of our Church. Its responsibility is to encourage Christian Giving and raising awareness of Stewardship needs, so its full financial potential is realised. The Committee is also responsible for preparing an Annual Stewardship Campaign, analysing this information, reporting to the PCC & providing an Annual Report. (Please refer to the detailed 2018 Annual Report on Planned Giving).

Events & Hall Committee:-The purpose of this Sub Committee is to take overall responsibility for the Church Hall and any other Events held therein. Also to support & obtain Funding to meet the needs & Vision of our Church. It is responsible for Hall Booking & Hire, evaluating Hiring charges & that hirers adhere to the Hall’s Terms & Conditions. It co-ordinates & organises the Fundraising Events of the Church & organises the Refreshments for Church Events. (Please refer to the Events & Hall 2018 Annual Report for detailed information).

Treasurer:- Provides stewardship of all the financial resources of the PCC. Safeguards against the misuse, loss or unnecessary depletion of PCC funds. Has oversight of all the procedures and documentation which relate to all and any aspect of the finances of the PCC. Financial reports, breakdown of actual Income/Expenditure & Budget forecasts are given at each PCC Meeting. The Financial Annual Accounts are checked by an Independent Examiner, approved by PCC in their Role as Trustees & presented with the Annual Report. As ‘good practice’ a number of members are involved in the processes dealing with Finance, continually cross referencing & checking the Income & Expenditure. Cheques written are always agreed & signed by two signatories. The Accounts together with the Independent Examiner’s Report are approved by PCC and these & the Annual Report are made available to the Congregation at least seven days prior to APCM.

Worship:- Our Services at All Saints' Church put Faith into practice through Prayer, Scripture, Preaching, Music & Sacrament.

Festival Services attract many visitors – a feature of the Public Ministry of this Church & attendance during 2018 showed an increase across the age range.

Sunday Services:- 8am Said Eucharist; 10am Sung Eucharist with Choir & Sung Evensong. Refreshments are served in the Hall after the 10am Eucharists where our Fellowship continues, welcoming & talking to all.

Morning Prayer takes place at 8.30am on a Monday to Wednesday morning & 9.00am on Thursdays.

Thursday 10 a.m. Eucharist takes place every week where fellowship is continued in the Hall with refreshments provided.

A Prayer Group is held at 8.30am on a Saturday morning at a private home, followed by a continuation of fellowship over Breakfast.

Quiet Services with thoughts, reflections & Taize Music were led by our Curate Father Jun Kim.

A Eucharist Service is held at two local Care Homes in the Parish once a month. A small Group of members regularly attend together with Father Greg & Father Jun which is much valued. The year ended with a Carol service at each Home + a visit by our Choir. Pastoral Ministry is always available to our Care Homes in the Parish & in the Community.

Housebound members of our fellowship are always remembered in our Prayers on Sunday & Midweek Services and a number regularly received Communion at home.

Also remembered in our Prayers are members who have died, their bereaved families & the Years mind. The Book of Remembrance is always open for Prayer & Reflection. Bereaved families were invited to a Choral Service for All Soul's Day.

Our School Link is very important. Local Schools visited the Church, given tours, took part in Services- Easter/ Harvest/Christingle & Christmas. Father Greg visits the local Schools, leading worship. Father Michael, School Chaplain to All Saints' School provides an important Link & three members of the congregation are Reading Buddies. Father Greg is an Ex Officio Governor & other Church members hold significant Governor Roles. Please refer to the enclosed 2018 Annual Report from All Saints' Church of England Primary School. Our links with them & other local schools in our Parish continue to strengthen & grow.

REVIEW SUMMARY OF 2018:- More detail will be included in the various Annual reports in this Report.

The Standing Committee met 3 times during 2018 & mainly discussed, Mission Action, the 1 year & 5 Year Plan, Roles within the Church Community, Time & Talents, General Data Protection Regulations, Final A/c Church Roof & overspend, 2017 Accounts, Budget, Safeguarding/Images Policy, Fabric of the Church needing attention/priorities, Organ Faculty, Walsingham Trip & preparation for PCC Meetings. Also a General Overview, what we are thankful for & inviting PCC members to take on specific Roles & being responsible for them.

The Parochial Church Council (PCC).

At each of the 6 scheduled PCC Meetings held over the course of each Year, the PCC received Management Accounts, Minutes & Update Reports at each Meeting from the Treasurer; Sub Committees, & Update Reports from the Safeguarding & Health & Safety Officers. The agreed adopted Diocesan Child Protection Policy was reviewed on 09/04/2018; the Policy on the 'Taking & Publishing of Images & Photographs including Website' after lengthy consideration was agreed on 11/06/2018 & the Health & Safety Policy being approved at PCC on 19/11/2018. All policies are reviewed annually & are displayed in Church & Hall. PCC also responded to Deanery, Diocesan Mission Partnership developments. Three PCC Members are elected as Deanery Synod Representatives & one PCC member on Diocesan Synod. This is an important link between the Parish & the wider Structures of the Church. At each PCC Meeting after 'Prayer' & approval of previous Minutes which are then signed & displayed in Church, PCC members are invited by Father Greg to say 'What has Gone Well?' & this always provokes a positive response. Other Items discussed by PCC during the year included the 1yr & 5yr Mission Action Plan (MAP), the final version being distributed to the Congregation on Mothering Sunday. It is encouraging that during 2018 a lot of targets were achieved. The Roof Project was completed with the £10,000 target Appeal reached in a very short space of time, thank you. The Refurbishment of Hall Main Kitchen & gravel of the Car park were able to be carried out due to two kind generous donations. On the Pastoral Side, a Walsingham trip was discussed & organised which was followed by a delicious meal in Hillingdon. Other successful Events included - Christmas Tree & Flower Festivals, Open Heritage Weekend, Parish Walk, Harvest Meal, Bring & Share All Saints' Day lunch also Fetes & Cream/Advent Teas, pm tea at Mary's & 'the Mikado' Concert. Further information will be in the Events/Hall 2018 Annual Report. Quiet Space, Pilgrim, Lent Groups/Booklets, Interactive Eucharist explanation & booklet. were provided to help the Spiritual 'Growth' of All Saints. Other items discussed included:- General Data Protection Regulations- GDPR changes, Draft Terms of References for Sub Committees, drawn up to develop a working Structure. As well as a formation of a Building & Fabric Sub Committee, PCC Members took on named additional roles including Health & Safety Officer, a Communications officer, a Fairtrade Co-ordinator, a Gardening Co-ordinator, Responsibility for GDPR, a CMS Link Officer & two job share Co-ordinators for the 'Night Shelter'. Other areas discussed were the continued lengthy Renovation of Organ,

Roof Project and the development & evolution of the Choir. In November PCC discussed our wish for Growth, our welcome/integration to new members & visitors, also how to encourage involvement & team work in order to move the Church forward, the concern being, is that few members cover multiple rolls. During 2018 we began to grow our 'Pastoral visiting Team & we hope to increase this, together with Lay Ministry, Mission & Youth work, & encouraging our 'Christian Giving' thus enabling Growth. As a 'team' we can as a Church achieve so much more within our local Church & local Community.

The Churchwardens, Deputy Churchwardens, Welcomers & Verger in conjunction with many others have ensured the efficient organisation of the church.

The Curate Father Jun Kim, Father Peter Denton, Visiting Clergy, Eucharistic Assistants, Altar Party, Sacristans, Altar Party, Acolytes and Servers support overall ministry exercised by everyone at All Saints'. New Eucharistic Lay Ministers attended a Diocesan Course giving insight & learning about this most important, significant Role. In House training of the Altar Party/Servers & Acolytes also took place during 2018. Thank you to all for their support and dedication over the past year and it is most encouraging to have such a reliable team

CHURCH FLOWERS:- Beautiful flower arrangements highlight the Church's years. Shirley leads the Flower arranging & our thanks go to her for her obvious flare, expertise & dedication. Included in these thanks is Gil who has supported her during the year & the 'Team' who are called upon to help with the large Festival displays & Mothering Sunday Bunches. Thank you also for your donations, your support is greatly appreciated. Commemorative Flowers – Shirley considers arranging these flowers a privilege and willingly undertakes this duty on behalf of members of our Congregation past and present. If you wish to either make a donation to observe an Anniversary of a loved one or wish to donate & arrange a Flower Stand display yourself please let Shirley know.

SUNDAY REFRESHMENT TEAM:- The organising & serving of the refreshments served on Sunday mornings after the Sung Eucharist, runs smoothly. This is made possible by a faithful, band of helpers, who, on a rota give of their time, to prepare, serve, welcome and wash up. Fairtrade tea/coffee/ Sugar & biscuits are provided. There is a warmth of atmosphere, as the congregation continues their Fellowship in the Hall after the Sunday Eucharist, an opportunity to meet all members of our Church Family. It is also creates an opportunity for new members to feel included and to be introduced to the social life of the Church. There is always room for more volunteers, it is a good way of getting to know people & to welcome visitors & longstanding members across the age range, to get involved & to work as a 'team'.

CLEANING:-Grateful thanks to Gil Watson in keeping the Church & Hall dusted and polished over the last year. We are lucky to have such lovely Church buildings but there is a lot of cleaning to do, so if anybody could spare an hour or so occasionally to help in any way eg dusting it would be gladly accepted. Please let the Churchwardens know.

GARDENING:- D Turnock, our Gardening Co-ordinator organises an enthusiastic team during some Saturday mornings throughout the year to keep the Church garden & grounds cared for. NB you do not necessarily need to be gardeners. J Barber kindly cuts the grass. Again, it is 'Team work' & it is obvious with gardening that so much more can be achieved with a team being involved, so why not join us.

FELLOWSHIP GROUP:- The Fellowship group met on alternate Tuesday evenings during 2018. They commence each Meeting with a Hymn, Prayers & Readings, often followed by fascinating & varied talks including learning about a hectic Mayoral Year; Fire Safety, History of Peterborough through Postcards & the London Brick Company, they also learnt about other Countries & had social events too. Our thanks go to Enid for organising the interesting Programme, to Michael as Chair & Shirley as Treasurer. Please refer to their Fellowship 2018 Annual Report for more details. This Group would love to welcome more members.

A FINAL THANK YOU

To the many volunteers who, throughout the year, give their time freely who help to keep our Church & Hall buildings and organisation running. To those who provide inspiration, who donate so generously, give physical support, share their skills & knowledge, in supporting & setting up our Parish & Fundraising Events – too many to name individually but huge thanks to you all!

God bless our Church and Parish, and prosper all our attempts to be faithful to you and to draw others into your Kingdom.

Emily Crowson (PCC Secretary)

Churchwardens Report 2018

This report is to be presented to the Annual Parochial Church Meeting on Sunday 7th April 2019 firstly having been presented to the Parochial Church Council.

At last year's meeting Chris Richards and I were appointed as your Churchwardens, and it has been a busy and interesting year for us both! Thankfully because we get on well together, and work as a team, we have managed to get through the year. Oh and the McDonald's coffees have helped too...

We continued to be blessed with the ministry and leadership of Father Greg and Father Jun and the support of Father Peter. However, sadly Father Jun's time at All Saints' has come to an end and he moves to be Rector of the Parish of Abington. We wish him, Simona & Emmanuel well as they embark on the next phase of their life's journey and hope that they will have fond memories of their time with us.

Although the Churchwardens are overall responsible for the fabric of our church, a Buildings and Fabric committee was formed this year to assist us. The committee is chaired by David Turnock and there is a separate report from them.

We have been fortunate to call upon the skills and services of several congregation members to carry out the smaller repair and maintenance jobs saving us from calling in the expensive 'so called' professionals! Thank you to those of you involved.

During the past year we had an Archdeacon's visitation. He was pleased to see that we have digital record of the church valuables, was impressed by the effort being put into claiming Gift Aid, reported very positively on All Saints' and was particularly impressed with the number of young families who regularly attend.

The smooth running of All Saints' Church is the result of the tremendous support and assistance received from the many helpers within our congregation throughout the year. This is, as ever greatly appreciated and our thanks go to all who contribute to the Church services as well as the regular tasks of the church – flower arranging, choir and organist, all involved with providing refreshments and other catering, the organisation of the various rotas, the careful looking after of our finances, gift aid envelopes, stewardship and general paperwork. The church as we know it would have difficulty functioning without all of this, often unseen, work and we are truly grateful to everyone involved in its running.

It is a privilege to worship here and to be able to make a contribution to maintaining this building and, with everyone's help, we can ensure that for future generations All Saints' remains a special church to both worship and socialise in and where a welcoming face is always present.

Chris Richards & Deirdre Wellham
Churchwardens

All Saints Church Building Fabric Committee Report: Annual Report for 2018

Date of Issue: 20 March 2019

This Committee was constituted in June 2018 with the remit to have an overview of the church building, hall and grounds. Our Terms of reference were agreed with the PCC and the Committee comprises the following people:

Greg Roberts: Vicar
Deirdre Welham: Churchwarden
Chris Richards: Churchwarden
Steve Adamson
Alastair MacDonald
Terry Midgely
David Turnock: Chair

However this is not limited on numbers and other Church Members with the relevant skills and knowledge will be asked to join the group in the future

The Fabric Committee has responsibility for carrying out the following work:

1. This Committee will initiate and manage projects for new work to the building fabric as requested by the Vicar and PCC, carry out the recommendations contained in the Quinquennial Surveys and those of the Mission Action Plan.
2. The BFC Committee will liaise and co-ordinate with other PCC Committees as appropriate to ensure finances are wisely spent and disruption to church/outside activities is minimised during building or maintenance works.
3. The BFC will seek to minimise as far as possible items identified in Risk Assessments of the premises instigated by the PCC (and act promptly to resolve any perceived Health & Safety issues for the congregation and visitors to the building)

Work undertaken in 2018:

During the year we monitored and acted on the following current issues with respect to the church building fabric:

- a) Roof replacement project- we recently attended the Defects Inspection with Adrian Ringrose Architect as part of this Building Contract with CEL Contractors; a list is being prepared by our architect for the Contractor to remedy before the final Retention Monies are paid to them. This includes any missing tiles and adjustments required to the lead roof and flashings since it was replaced last year

b) As part of the above inspection, and as noticed over recent months, there is some movement and cracking in the east wall of the Lady Chapel which has manifested itself by a gap opening up either side of the central stained glass window and cracking to the wall both above and below the window. We have asked Adrian Ringrose (who carried out the last Quinquennial Inspection) to comment and suggest a course of action required. His immediate view was that a lot of church buildings have suffered similar cracking following the hot dry summer in 2018 which led to shrinkage of the ground around the foundations. The tree that we have close to the east end of the building might also be having an impact from its root spread.

He has agreed to provide us with a report but the immediate action likely is to add movement monitoring devices to the wall and possibly do some work to add stainless steel reinforcement to the horizontal joints in the stonework which would serve to resist any further movement.

c) Boiler servicing: the new boiler was installed in November 2017 and is now due for a service- Alastair MacDonald is organising this work with Peterborough Boiler Services who carried out the installation.

d) Replacement Kitchen project- there are several defect items to be made good by Premier Kitchens and until these are done we are withholding final payment of monies due to Premier.

e) Replacement CCTV installation- as at March 2019 this in the process of being upgraded with new external cameras and monitor at the rear of the worship space. Funding for this has come from donations made by a number of individual Church Members

The Future

As any issues with the building fabric are identified over the coming years we will assess what is required in terms of cost budgets required and the priority to be given to each item.

All requests for expenditure will be put to the PCC for discussion and agreement before any work is instructed.

The appended Maintenance Plan is a schedule of those items which the BFC will keep under review and act on to maintain the church fabric in good order, Items will be added to the list as they occur and the priority items, particularly where they have an impact of Health & Safety, will be attended to as funds are allocated. However if there are any items which Church Members note have been overlooked then please bring this to my attention or that of other members of the BFC.

Thank you

David

David Turnock 20 March 2019
 Project Title: All Saints Church Building Fabric Maintenance Plan
 Project No.
 Date of Issue: Revision A: 19 June 2018

This document is a summary of those items identified in the LPOW 10 year Maintenance Plan submitted in May 2018 and the Quinquennial Survey dated Sept 2015	Priority scale 1-4 (1 = urgent, 4 = 5 years +)	Action
1. External- visual inspection from ground level	Annual inspection required	DT
a) Roofs- general inspection annually		DT
b) Walls/stonework/copings		DT
c) Rainwater goods		DT
d) paths, car park	3	
e) below ground drainage		DT
f) doors and windows-security and decorations		
g) lightning protection- certification check		CR/DW
h) garden areas maintenance, tree inspections, grass cutting		DT
j) Remembrance garden- monitor/deter vandalism		DT
2. Internal		
a) decorations- church		
b) decorations- hall and foyer	2	
c) kitchen- units, worktop and appliances	Project pending to refurb.	DW
d) toilet areas- maintenance and decorations	3	
e) church floor: parquet repairs/Lady Chapel carpet/doormat	2 (new south door mat-1)	Replaced
f) hall floor- sand and reseal	2	
g) vestry		
h) tower		
j) hall rooflights- water leaks around frames	2	
k) choir vestry		
l) foyer- new entrance mat required	1	
3. M & E Installations		
a) heating system: boiler/radiators/controls/valve covers	Annual service Nov 2018	AM
b) electrical/lighting installation and appliances	PAT testing	CR
c) induction loop- check as part of electrical testing		CR
d) firefighting equipment- inspection of appliances		SA
e) roof burglar alarm installation/ Smart water application	Annual service	DT
f) P.A. system- review existing/replacement installation		SA
g) CCTV system-not used but retain camera as deterrent		
h) utility contracts- reduce fuel costs		James Barber
4. Current Projects		
a) replacement kitchen		DW
b) war memorial stone repairs- quote from G Warwicker		DT
c) outdoor lighting- to review fittings/lamps		CR
d) church lighting- replace or re-lamp existing fittings		DT/SA
e) hall lighting- as above for high level fittings		DT/SA

Health & Safety Report for 2018

The Health & Safety Policy was completed and approved in November 2018. H&S policies have been placed in the vestry, in the foyer, on the notice board at the back of the church, on the Junior Church notice board in the hall, and on the noticeboard next to the upper room for the choir. Copies of the H&S policy were emailed to existing and will be sent to future hall hirers.

An H&S walkabout took place in November to identify any hazards or potential risks inside and outside the church.

The rubber mat at the foyer entrance to the church has been replaced and new mats have been bought for the south door. The inset doormat at the north entrance to the foyer is awaiting replacement.

We are aware of a potential Health & Safety issue with the storage area in the Hall. We are waiting for screens to be altered so that they are easier to move and don't damage the flooring. In the meantime, it is the responsibility of parents/carers to ensure that their children are kept away from the storage area when using the Hall

The fire extinguishers have been serviced during the year, and broken outside lighting was replaced. CCTV units covering the car park were also renewed.

Fire Marshall training was completed by D Wellham (Churchwarden) on 20th November 2018.

A risk assessment was completed in June 2018 for the Junior Church fire drill.

Green first aider notices have been placed in the hall and in the church and have been updated with first aiders (Deirdre, and Robert Raven), the location of the first aid box (in the kitchen), and the number to call for an ambulance.

We have not had the electrical equipment tested, (this has to be done annually by an electrician who is a qualified PAT Tester) as we are waiting for the organ & kitchen work to be signed off so that we can get all electrical testing done at the same time.

David J Dickinson (Health & Safety Officer).

03/03/2019

Safeguarding Annual Report 2018

- 1) No issues logged in safeguarding log for period Jan 2018 -DEC 2018
- 2) Model of Diocesan' Safeguarding Children & Vulnerable Adults Policy & Procedure' approved by PCC in 2018, to be reviewed annually + Code of Safer Working Practice. Displayed on Website + this Policy & Code of Safer Working Practice displayed in Church & Hall – updated version sent to PCC secretary.
- 3) DBS checks Junior church leader all up to date (except one). Email was sent with password but not completed. Emailed again FEB 2019. Three other leaders DBS check will need renewing in 2019.
- 4) DBS check – Choir – All DBS up to date.
- 5) DBS check – PCC – Found in later part of 2018 that PCC required to be DBS checked – ONGOING into 2019.
- 6) New choir and Junior Church registration and photo consent forms completed and in process of being rolled out – ONGOING early 2019.
- 7) No further C0 or C1 certificates returned
Total: Junior church 3 completed out of 8 leaders and 1 out of 6 helpers.
Email sent out again Feb 2019 to junior church/leaders/choir contact
6 returns from PCC members/church wardens
- 8) No further Volunteer agreement returned. I have only received three back (including mine).
- 9) Parish Safeguarding Audit which gives valuable insights into the quality of safeguarding in our churches and helps towards future improvements.

In 2018, only 52% of our parishes completed their Parish Safeguarding Self Audit and the diocese would like to see this number rise in 2019.
Completed by Church Wardens and to be completed again in 2019 by 31/05/2019.

S Gyselings (Parish Safeguarding Officer).

Planned Giving Report to All Saints' Church Peterborough,
Annual Meeting, 7th April 2019

The Stewardship Committee met regularly during the year to monitor our Planned Giving and to plan and carry out the Planned Giving campaign.

We have kept the PCC informed about planned giving by reporting at PCC meetings against the predicted level of giving. Our prediction for yearly income for the full year (that is, from 6th April 2018 to 5th April 2019) is now £49,538, compared to the forecast made at the start of the year of £45,795. In addition to these receipts, Gift Aid claims increase the value of the gifts to All Saints by allowing us to reclaim tax paid on eligible gifts. The forecast for the Gift Aid claim for the full year is about £11,000. So the total expected to be raised through Planned Giving in the year to April 2019 is about £60,500 compared to the original 2018 campaign target of £63,000. Note that our aim over the next few years is for our Planned Giving to cover our Parish Share in full, to allow us to use money raised from other sources for Mission. The Parish share for 2018 was £66,032 and we are delighted that once again we were able to pay it in full – thanks to all who contributed.

Although we fell a little short of our target for the year, the increase in Planned Giving from about £54,000 the previous year is a tremendous achievement – a huge 'thank you' to everyone involved.

Another encouraging achievement is that the total number of people in the Planned Giving scheme increased from 71 to 78 during the course of the year.

We note that those who give by Planned Giving, whether by envelopes or bank transfer, help us to maintain a regular income for the Church which is useful for planning and to meet regular outgoings such as bills. Increasing the number of people in the giving scheme is a great way to boost our income.

For 2019 the Parish Share has been set at £70,104, which gives us another challenge. We have set a target of £65,000 for our 2019 Planned Giving campaign, which began

'Stewardship Sundays', 20th Jan and 3rd Feb 2019. Not all forms have been returned yet, so unfortunately we are unable to report yet on how many people are in Planned Giving for next year or the forecast receipts. Early indications are that 4 or 5 additional new members are needed in the Planned Giving scheme to reach our target of £65,000 for the coming year. We hope to have an updated yearly forecast by the time of the first PCC meeting after the APCM.

Robert Taylor

Chair of Stewardship Committee

9th March 2019

All Saints' Church: Organist & Choir Director's 2018 Annual Report

I am pleased to note that numbers have remained relatively strong and we have 16 young choristers at present. Our youngest choir member, Ella, left during the year as she found being in the choir a bit too much for her age, but we have also welcomed Charles and Arthur, Dexter, and Harriet into the choir. We had to say goodbye to both Paul (our Head Chorister) and Matthew during the year due to their voices breaking, and I thank them both for their long service to our choir.

All choristers are singing regularly at our services and through their hard work and dedication they are, I believe, enhancing our worship. Their brilliant performances at our Advent and Christmas Carol Services, shows how our young choir are developing in both confidence and ability. I am particularly indebted to our older choristers, Molly, Sophia and Oliver, for their leadership and care of the younger children. Oliver is also the choir's music librarian, a job he performs with great energy and dedication.

Our vocal coach, Jane Emmanuel, has worked with the choristers both individually and as a group, enabling us to develop the best from the children's voices, and as noted last year, reinvigorate the RSCM 'Voice for Life' programme. Sophia gained her Light Blue award recently and more awards are imminent.

I must also thank those singers who participated in the inaugural service of 'All Saints' Voices', our new adult based choir. Their performance of Dvorak's brilliant Mass in D at Midnight Mass was truly moving, as was John Rutter's Clare Benediction at the end of the service. They also sang at Fr Jun's final service and a full choral evensong is being planned during the Easter season.

Huge thanks must also go to the team of chorister parents, in particular James, Clare, David and Jill, who lead and support the wonderful choir club that runs each week. It is a huge commitment for those involved, but this fun social aspect of the choir is so important in creating a 'team' out of our young people. This summer I am hoping to link up with choristers at other churches to organise some additional fun activities and team games.

Our thanks must also go to the gentlemen of the choir, whose weekly devotion to the choir and All Saints provides is a bedrock to the choir, providing inspiration, leadership and support to the choristers, and to me also.

Again, I cannot finish an annual report without reference to 'the organ!' Most of the work has been completed, albeit incredibly late, and way behind schedule. That said, there are still some on-going issues that need resolution and we are in the process of inviting the Diocesan Organ Adviser to consider whether the work done is of sufficient quality, consistent with expectations based on the original specification and quotation.

Stephen Hession

Organist & Choir Director

February 2019

Choir Trebles Club Report

AGM Report for All Saints' Choir January 2018 – December 2018

After a busy Christmas at the end of 2017 the choir returned in the New Year totalling thirteen choristers, made up of eight boys and five girls, all of who attend regularly both Choir Club on Friday and the Sunday Service.

During the year, the normal routine on a weekly basis during term time for the choristers is they attend choir club on Friday 5:15pm – 6:00pm. The older choristers enjoy mainly playing football and dodge ball, with some of the younger ones doing some arts and crafts. At 6:00pm the choristers then practice for an hour with Stephen Hession, also joined by the men from the choir at 6:30pm.

The lead up to Holy Week and the Easter services was relatively quiet, with the choristers receiving Easter Eggs in appreciation of their hard work.

The choristers took part in the May Fayre again this year, with choir parents and the children helping to run a stall.

The choristers took part in the Flower Festival, using their creativity for their entry gratefully assisted by some of the choir parents.

During this year, a large proportion of the younger members of the choir received their surplices, after successfully completing their probation period in the choir.

Also during the year one of the parents kindly organised an evening activity away from the church, consisting of tenpin bowling at the Bretton Bowling Alley, which was enjoyed by all.

During this year both Matthew and Paul left the choir due to the change in their voices. Their long service and commitment over the years is very much appreciated. We are pleased that Matthew and Paul are still remaining involved with the church. Matthew is regularly part of the Altar Party at Eucharist on Sundays, and Paul continues to attend some of the choir practices on Fridays as a mature member of the choir.

It is also nice to see quite a large proportion of the choir contributing to the Sunday Eucharist services with duties outside of the choir, including being part of the Altar Party and doing readings during the service.

The choristers enjoyed the lead up to Christmas, getting involved in the Christmas Tree Festival once again, decorating their own tree and entering it into the competition, kindly assisted by some of the choir parents.

The choir made a welcome return to Park Vista and Park House Nursing homes on Park Crescent this December, entertaining the residents with some of their favourite Christmas Carols. At the end of the Christmas Term, the choir were treated to a Christmas Party, again to thank them for their hard work. The party consisted of a Christmas Buffet followed by some party games.

During 2018 the total number in choir grew by three, even though Matthew and Paul are no longer choristers. During the year a further five children joined the choir consisting of four boys and one girl. The total number of choristers at the end of 2018 stood at sixteen.

Looking forward to the year ahead, we are planning to increase the activities both inside and outside of church. Activities may include working with other local choirs both chorally and socially. We are also looking to further cater for the older choristers with regard to activities, as we are aware that the age range within the choir is now quite substantial.

As can be seen the choir has enjoyed a range of activities and events throughout the year thanks to the input from the many parties involved, which the choristers appear to have enjoyed. This seems to be reflected by the retention of the choristers involved, in addition to the new choristers joining their friends.

With the continued support for which we are thankful, and the new support we hope to attract over the next year, we hope that the choir will continue to flourish in the same manner it has over the previous year.

J Barber (Choir Parent)

Junior Church Annual Report for 2018

Junior Church continues to have around 35 children on its register, with between 5 to 15 children attending each week. Several new families have started attending All Saints church this year and their children are regularly attending Junior Church.

The children continue to explore their relationship with God through the Sermons4kids online line resource which focuses on Christian related topics throughout the church calendar. This is achieved through storytelling, play and craft activities. The children take it in turns to read out the “Prayer of the week” and we continue to collect for the Children’s Society. The children enjoy showing off their work to the congregation and putting it on display.

The children have also been playing an active part in church services for special events including Mother’s Day, Pentecost and Harvest Festival, taking on roles as welcomers, readers, intercession readers, ushers, and taking the offertory and collections. It has been good to see so many of the children enjoying taking an active role in these services.

We continue to maintain our relationship with the children of Dae-Hak-Church in Korea, exchanging handmade Christmas and Easter cards, which we intend to continue following the departure of Jun.

The children and junior church leaders/ helpers have been actively helping at church fund raising events ‘manning’ the chocolate tombola which continues to prove successful.

During advent the children enthusiastically made decorations for their entry for the Christmas Tree Festival.

We have changed the format of leadership for our Junior Church sessions this year, so that rather than 2 coordinators running activities for 2 age separated groups, the children are now all participating in a single activity (which is age tailored) which is determined each week by the main coordinator, who has a designated helper to assist on the day. This has resulted in the recruitment of 1 new leader and 6 new adult helpers who are now actively participating in the life of our junior members. This format appears to be working well.

Brenda Mace and Siobhan Stringwell.

Junior Church Coordinators

Events and Hall Committee Report 2018

The Committee met several times during the year to arrange fundraising and social fellowship events raising much needed funds for the Parochial Church Council, in addition to overseeing the running of the Church Hall.

Events included:

Plant Sale and Spring Fayre
Jumble Sales
Vicarage BBQ
Flower Festival/Heritage Weekend
Harvest Lunch
Autumn Fayre
Tree Festival
Lessons and Carols Afternoon Tea

It was particularly pleasing to see new people attending church facilities during some of these events.

The Church Hall continues to play an important part of church, mission and local community life and income for the year is steadily increasing, bringing new groups using the facilities. My thanks to the Hall Bookings Secretary, Mr Chris Richards, for all his dedication and hard work.

The hall was used for the Peterborough Night Shelter during the winter period to assist rough sleepers thus enabling engagement ecumenically with other churches locally and the wider community.

During the year, due to a generous donation, the hall kitchen was refurbished.

The Committee is based on consensus and has up to 18 members. Members play an active role giving their time and sharing skills.

I very much take this opportunity to thank all members for all their hard work and efforts and also to the congregation for their support during the year.

Robert Raven

Chair

Events and Hall Committee

All Saints' Fellowship Report

This is our Report of 2018. We started with our Annual lunch at Parcs Restaurant. During the year, Janet Martin talked about her year as Mayoress, we had a nice fireman talking about fire safety, we had talks from Fenland Mind, a Recycling Employee, Rosie Sandall about Chernobyl, History of London Brick Company by Andrew Mortlock. Trevor Pearce showed us his slides of villages around Peterborough, Father Peter showed us his film of the Canary Islands, Lorayne Dawson gave a talk on "Learning about Essential Oils" and Pauline Johnson showed us her Lace Making. Our Group visited Dobbies for lunch, we had a Strawberry Evening in Edna Charity's garden, we had an Evensong in our Church with a shared supper, Tea in the Park, Fish and Chip Supper for Harvest and a Carol Service.

Our numbers are low so if anyone would like to join us, we would welcome you. We are a friendly Group and meet on the first Tuesday of the month at 7.15pm, serving tea, coffee and biscuits at the end of the evening. We only meet once a month because of low numbers.

Enid Asplin Secretary.

FELLOWSHIP PRAYER

Oh Lord,

We ask you to bless our Fellowship
and the homes & families of all our members.

Grant that through its influence in this Parish

We may all come to a deeper knowledge

And love of Jesus Christ, our Lord.

And be inspired & strengthened in witnessing to the
Christian Faith by worship, service & friendship.

Amen

Annual Report to Parochial Church Annual Meeting, April 2019

Deanery Synod

Deanery Synod met three times during the year since our last PCAM. Dates, venues and main agenda items were:

- 13 June 2018 – All Saints', Paston
 - Talk by Liz Hurst (Communication Advisor for Diocese and Cathedral) on 'Communication'
- 11 October 2018 – St Botolph's, Longthorpe
 - Talk by Revd Canon Ian Black entitled 'Mission Moving Forward'
- 12 Feb 2019 – Church of the Holy Spirit, Bretton
 - Talk by Paul Adams (Diocesan Stewardship Officer) on 'Stewardship Giving'

There was also an Ascension Day service for the Deanery on 10 May 2018 at St Peter's, Maxey

The Deanery Synod regularly circulates news, training material and notices of forthcoming events.

Notices of forthcoming events:

- 8 – 10 April – Archbishop Justin Welby will be in the Diocese, further announcements to come
- Deanery Ascension Day service on 30 May 2019 at St Paul's, New England
- Next Deanery Synod will be on Wed. 19th June at Newborough School, Bishop Donald to speak

All Saints' has three lay representatives on Deanery Synod, they are: Robert Taylor, Robert Raven and David Turnock. For more information on any of the above, please contact one of the representatives.

Diocesan Synod

Diocesan Synod will have met twice during the year up to our PCAM on 07 April 2019; however at the time of writing the second of these two Synods, on 23 March 2019, has not yet taken place. At the Diocesan Synod on 22 September 2018, the main matter discussed was the Diocesan budget for 2019, which was approved at an increased level of 3.5% over the 2018 level.

The September meeting also saw the licensing of Bishop Ed Condry as Honorary Assistant Bishop in the Diocese, following his retirement as Bishop of Ramsbury.

For more information about Diocesan Synod, please contact Robert Taylor.

Robert Taylor

22 March 2019