



**ALL SAINTS' CHURCH,
PETERBOROUGH,
PE1 2UJ**

ORGANIST AND CHOIR DIRECTOR

Music is of central importance to the worship at All Saints'. We value our musical tradition and seek to maintain its high standard and heritage whilst continuing to seek ways for it to develop and evolve. This document, subject to contract, outlines the role and responsibilities of the current vacancy of Organist and Choir Director at All Saints' Peterborough, along with giving details of the musical life of the church and the application process for the position.

All Saints' is a choral Anglo-Catholic Church committed to being a serving Church reaching out to the wider Community and it has a Church of England voluntary-aided school within the parish.

Choir

A voluntary robed choir sings at the 10am Eucharist on Sundays (except in August). Rehearsals are held on a Friday evening and before choral services. Previously, the choir also sang choral evensong, and we would like to reintroduce a termly choral Evensong and alongside the resident choir, include the newly formed All Saints' Voices formed of adults who want to sing but are unable to commit to regular choir membership.

Just prior to lockdown in 2020, the choir had 20 children in various levels of training (following the RSCM 'Voice for Life' scheme and supported by a visiting vocal specialist) and 8 adult members. Over the past 12 months a number of the older members of the junior choir have moved on, meaning some reassessment and rebuilding will be required moving forward.

Choir Club

Choir club at All Saints' is a brilliant opportunity for the younger members of the church to develop together both socially, spiritually and chorally. They enjoy meeting up every Friday during term time to take part in mainly sporting activities in the hall, although there is more than enough space for quieter members to do things such as share their collectible cards or arts and crafts. These activities can move into the great location of Central Park across the road from church in the warmer months.

After the children have run off a lot of energy, and had many debates over sporting differences, it is time for musical rehearsals, joined by the older members of the choir later. As well as group practice, to allow the children to develop further chorally, they also have one to one lessons on a regular basis whilst the rest of the choir continue to practise as a group.

There is an extremely well-stocked choir library, which is being constantly expanded.

Outline of role

The role consists of three core aspects and some additional opportunities. For the right candidate, the church is willing to be flexible on the details.

Organ playing and leading the choir

- Taking a choir practice on [*Friday evening, or other time*], except in the week after Easter and Christmas, on Good Friday, and during the month of August; and directing the choir in rehearsal and performance
- Sunday Eucharist (10am).
- Termly Choral Evensongs (5.30pm) throughout the year and their preceding rehearsals.
- Additional services: Ascension Day (if at All Saints'), Ash Wednesday, Maundy Thursday, Good Friday, Holy Saturday, Christmas Eve and Christmas Day and Choral Evensong as arranged as well as Annual Carol Services for Advent and Christmas
- On Sundays when the choir are on holiday, it is expected that a voluntary choir will lead the worship at the Sunday Sung Eucharist

Choristers

To reassess and rebuild the Choristers at All Saints' Peterborough. This will be through advertising the choir and recruiting children; selection and sourcing music; running rehearsals (this is currently done on a Friday after Choir Club); and collaboration with local schools.

Rehearsals will only be held during school term times.

Supporting the administrative tasks of the musical life of the parish

- Select (in collaboration with the vicar) the hymns for the 10am Eucharist and, when required, the 5.30pm Evensong.
- Engaging organists to play at the sung services when required and within the agreed budget
- Provide oversight and support for the upkeep of the choir library (in collaboration with the Choir Librarian).
- Encouraging and supporting any ad hoc concert requests.

Additional revenue opportunities

- First refusal on all extra services at All Saints' Peterborough outside of the normal round of services (e.g. christenings, weddings, funerals, memorial services). This role may include supporting families with their music selections and coordinating singers from the adult choir, if required.
- Organist and Choir Director may use the church for private organ tuition at convenient times and with prior agreement with the Vicar.

Payment

The Organist and Choir Director will be paid £5,000 per annum.

The Organist and Choir Director will submit an invoice at the end of each calendar month.

The Vicar and Organist and Choir Director will review the payment amount annually.

Employment status

No part of this document, or any agreement with the appointed Organist and Choir Director, shall be deemed to constitute a contract of employment. This is a flexible, self-employed position and the Organist and Choir Director would be expected to administrate her/his own accounts, submit her/his own tax return to the Inland Revenue and make provision for her/his own tax and national insurance contributions.

Safeguarding

The position would be subject to an enhanced DBS disclosure.

Application

If you are interested in applying for this role, please send a letter of application and current CV (including an outline of your organ qualifications, e.g. RCO etc.) to the email addresses philip.saunders@gbrailfreight.com to arrive no later than midnight on Saturday 19 February 2022.

In the letter, please give the names of two referees, one of whom should be able to attest to the range of your musical experience and ability and one of whom should be a member of the clergy if you have worked in any church in the last five years.

If you have worked in more than one church regularly in that period, please give the names of a member of the clergy from each church and indicate which is to serve as referee. The other clergy may also be consulted but only where it is necessary to confirm any statements given by the referees. If you do not currently work in a church context or have not done in the past five years, please ensure that your letter of application makes clear why you wish to apply for this role.

Interviews and auditions

Interviews and auditions will be held on Saturday 26 February in the church.

Candidates will be expected to play two contrasting pieces of organ music of their own choice (lasting not more than ten minutes in total); play a hymn and improvise on its theme for one minute.

It is hoped the successful candidate will take up her/his position on a mutually agreed date as soon as possible.

If you wish to visit the church or to talk informally further about this opportunity, please contact Phil Saunders (07826 174528).

We very much hope that you will choose to apply and look forward to receiving your application.